

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

October 14, 2020 at 6:00 p.m.

MINUTES

WORKSHOP – called to order at 6:00 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding BRC contract and personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed in the workshop:

- Cabin 21 costs for trench/electric – *discussion. Mr. Flatt to confirm a few things. Agenda for 10/28 meeting.*
- Recreation Christmas event – *discussion. Motion added.*
- Long Meadow Road and Log & Twig Road Contracts – *motion added.*
- United Concordia Dental renewal – *motion added.*
- Black Bear Film Festival Drive-In Theatre -*discussion on rain date and conditions. Motion added.*
- Free Little Library – *motion added.*
- Municipal Planning Initiative Grant - *discussion. Further investigation required.*
- Election Day – *motion added.*

Motion to adjourn the workshop was made by Mr. Koehler at 6:59 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:01 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

Public Comment on the Agenda – none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated September 23, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

2. **Motion to pay General Fund bills in the amount of \$68,499.92** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$2,194.87** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Liquid Fuels bills in the amount of \$43,803.98** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to reimburse Delaware Township Volunteer Fire Co. for the purchase of turn out gear in the amount of \$29,298.90** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion to reimburse Delaware Township Volunteer Fire Co. for fleet preventative maintenance in the amount of \$4,396.55** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

7. **Motion** to adopt Resolution No. 2020-12 requesting a local share account grant from the Commonwealth Financing Authority for improvements to Spencer Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to renew workers compensation coverage (effective 11/30/2020 to 11/30/2021) with State Workers' Insurance Fund for the Delaware Township Volunteer Fire Company in the total amount of \$16,041 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to approve tax abatement for township real estate taxes for R. Stadtmueller of 144 Pocono Circle Drive West based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to reimburse 2020 township real estate taxes in the amount of \$192.32 to R. Stadtmueller due to the Veteran's Real Property Tax Exemption was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 11. Motion** to appoint Steve Wollman to the Delaware Township Recreation Committee to fill the remaining term of Cathi Hewston was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 12. Motion** the purchase of barcode stickers for Akenac Park from Barcodes, LLC in the amount of \$1402.73 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 13. Motion** to waiver building and zoning permit fees for the alterations of the interior of the old library by the Dingmans Ferry-Delaware Township Historical Society was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Retroactive Motion** to approve change order no. 1 for the Log and Twig Road improvement project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Retroactive Motion** to approve change order no. 1 for the Long Meadow Road improvement project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to approve the following lot improvement based on the Planning Commission's recommendation dated October 6, 2020:
- a. Lorenz – Birchwood Lakes 3-8-44A
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to approve the following lot improvement based on the Planning Commission's recommendation dated October 6, 2020:
- a. Pfingstl – Marcel Lake 114A
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to approve municipal hall use request by Delaware Township Volunteer Fire Company on Saturday, January 16, 2021 from noon to midnight for their annual dinner and awards presentation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. ADDED Motion** to advertise for lawn maintenance of all township facilities for contract in 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

20. **ADDED Motion** to approve a budget of \$2,200 for the Recreation Committee Christmas event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **ADDED Motion** to renew United Concordia Dental insurance 1/1/2021 through 12/31/2021 for full time township employees was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **ADDED Motion** to approve a rain date of Sunday, October 18, 2020 for the Black Bear Film Festival drive-in and location to be determined by Mr. Brinson and Township Road Master was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **ADDED Motion** to approve the Free Little Library at the municipal building and Akenac Park along with the expenditure for signage in the amount of \$79.95 for each was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **ADDED Motion** to approve closing the township office on November 3, 2020 for election day with office staff working remotely was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS by J. Henderson:

The 2020 Trunk or Treat event scheduled for Saturday, October 24, 2020 at Akenac Park is cancelled.

Farmers to Families Food Boxes

-October 22, 2020 10am to run out at the Milford American Legion

- October 24, 2020 9am to 1pm at the Center for Development Disabilities.

PUBLIC COMMENT – none.

Motion to recess the regular meeting was made at 7:18 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reconvene the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

BUDGET WORKSHOP @ 7:30 p.m.

Motion to open the budget workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Roll Call: Rick Koehler, Jane Neufeld, Krista Predmore, Vincent Flatt and DT Rec Committee.
Absent: John Henderson, DTVAC, DTVFC

The following items were discussed in the workshop:

- P.7 of General Fund Budget regarding emergency management line items
 - Review of EMC requests
 - New line item for deputy stipend
- P. 6 of General Fund Budget regarding Fire Company line items
 - No contribution line item for 2021 budget
 - J. Neufeld read a portion of an email from the Fire Company
- Delaware Township Volunteer Ambulance Corp. line items
 - No representative present
 - No additional contributions requested
- Delaware Township Recreation Committee
 - Recreation fund
 - Requesting \$5,000 for 2021 events
 - Requesting to add a Spring Festival
 - Will conduct one movie night; one music in the park
 - Requesting to purchase an FM Transmitter

Motion to adjourn the meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting:
All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Administrator